
GRANTLEY, SAWLEY, SKELDING AND EAVESTONE PARISH COUNCIL
MINUTES OF A PARISH COUNCIL MEETING

DATE: Thursday 16th January 2014
TIME: 19.30 hrs
LOCATION: Sawley Village Hall
PRESENT: Councillors John Scannell (Chairman), Martin Kirbitson (Vice-Chairman),
Trevor Kitchen, June Learoyd and Martin Soley.
IN ATTENDANCE: Iona Taylor (Clerk)
Ted Flexman and Howard Mountain

1. WELCOME

Councillor Scannell welcomed all those present to the meeting.

2. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA

Councillor Kitchen declared an interest in planning application 13/04895/FUL as the applicant is his landlord.
Councillor Scannell also declared an interest in this application as he has given professional advice to the applicant.
Councillor Soley declared an interest in the planning application at Fountains School as his wife is on the governing body.

3. PUBLIC QUESTIONS OR STATEMENTS

Ted Flexman commended DTMS on the work they have recently carried out at Picking Gill.

4. APOLOGIES

Apologies were received and accepted from Councillor Lumb due to work commitments.
Apologies were received from District and County Councillor Margaret Atkinson.

5. MINUTES OF THE LAST MEETING

The minutes of the last meeting held on 13th November 2013 were approved and signed.

6. ITEMS CARRIED FORWARD FROM THE LAST MEETING

6.1 Maintenance of trees on Grantley Playing Field.

It was agreed that Grantley Village Hall's Management Committee should again be sent the quotation from Farm & Land Services for tree works on Grantley Playing Field.

6.2 Ownership of common land in the parish.

Councillor Kitchen provided a list of common land reference numbers in the parish. It should be possible to find the reference number for the land on which rare orchids are thought to be located and for the Commons Registration Officer at North Yorkshire County Council to then provide the ownership details.

7. REPORT FROM CLERK'S APPRAISAL

Councillor Scannell reported that he had carried out the Clerk's appraisal. He advised that he had given positive feedback on behalf of the Council and targets for the forthcoming year had been set.

8. PARKING ON SAWLEY VILLAGE GREEN

The meeting considered illustrations prepared by Councillor Kitchen which overlaid a copy of the Sawley Village Green registered map with a Google earth printout. This appeared to confirm that the registered area includes the village hall car park, recycling area and access road from the junction to Green Farm.

Councillor Scannell suggested that this confirmed the need to make an application to de-register these areas because of inaccuracies in the original submission.

It was agreed that the Parish Council needs to understand the process and requirements for such an application.

It was again noted that the Village Hall and Glebe Cottage do not have easements over the Green. It was noted that the previous owners of Glebe Cottage did not access the property by vehicle.

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9. HIGHWAYS

9.1 Clearance of Back Lane, Grantley.

It was noted that, after a site visit, DTMS Ltd has now cleared Back Lane. It is passable by motor vehicle for the first time in many years. The cost of these works, £750 + VAT, was approved. It was agreed that DTMS should be commended for the standard of works that they have carried out.

It was also agreed that a letter should be sent to the two neighbouring landowners asking them to help keep the boundary hedges from overgrowing the highway again. A letter will also be sent to Highways North Yorkshire advising them that the route has been cleared and asking for their help in keeping it clear in the future.

9.2 Proposals for parish portal.

The Clerk advised that she has been invited to attend the local Area Highways Office at Boroughbridge to discuss proposals for a parish portal in early February. This will enable Parish Councils to report and track faults.

9.3 Updated highways fault sheet.

<i>Ref.</i>	<i>Issue</i>	<i>Update / Outcome (HNY = Highways North Yorkshire)</i>
G&S 4-12	Request for road narrows sign. Between Grantley and St. George's Court.	11/12/13 – correct sign installed close to Grantley Sawmills. North section does not require sign as already narrow. Taken up 14/1/14 as not what was requested by PC.
G&S 1-13	Potholes near Horsleygate Farm, Low Grantley to B6265.	14/1/14 – Progress report / repair proposals requested from HNY. Ongoing poor condition of road noted.
G&S 3-13	Adverse condition of Lowgate Lane, Sawley.	14/1/14 – Cllr Kirbitson advises temporary repairs already beginning to fail. HNY asked for update on when, and what, permanent repairs can be expected.
G&S 5-13	Condition of road from B6265 to Smaden Head Farm.	25/11/13 – cattle grid supplied was rejected due to quality concerns. Replacement ordered for installation in January. 14/1/14 – date for works requested.
G&S 6-13	Erosion of road surface between Sawley & Pinfold House.	14/1/14 – Works completed.
G&S 8-13	Faded signage, Grantley.	13.12.13 – notified by caretaker. Reported to HNY. 8.1.14 – Inspector asked to carry out ad hoc inspection when next in area.
G&S 9-13	Erosion at side of road, Grantley to Risplith.	14.1.14 – temporary repair welcomed, but HNY asked for information on permanent proposals
G&S 1-14	Request for road narrows sign, Lowgate Lane junction near Fountains	26.11.13 – E-mail from Ted Flexman. Request from resident for unsuitable for HGV sign at junction of Lowgate Lane near Fountains. 14.1.14 – Request sent to HNY.

10. MAINTENANCE

10.1 Tasks to be undertaken by caretaker.

- Litter picking on verges.
- Repair to spring on gate at Sawley play area.
- It was agreed that an application should be made to the BT Community Challenge for help with pulling Himalyan Balsam at Picking Gill in June.

10.2 2014 grasscutting.

It was agreed that Farm & Land Services Ltd be reappointed as the Council's grasscutting contractor in 2014. The cost will be £1,270 based upon 6 cuts of the verges in Grantley and Sawley, 14 cuts of Sawley Village Green and Grantley Playing Field and 4 cuts of Bountin Hill in Grantley.

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10.3 Rubber buffer, Grantley Playing Field.

Playscheme has now agreed to provide the replacement rubber buffer on a supply only basis at a reduced cost of £120 + VAT. DTMS Ltd are willing and able to fit the part.

11. CORRESPONDENCE

The Clerk reported on items received, including:

11.1 Council Tax Support Grant 2014/15.

Harrogate Borough Council has confirmed that they will again be providing a Council Tax Support Grant in 2014/15. This ensures that whilst the Parish Council receives the requested amount of precept, local taxpayers are not adversely affected by changes to the local council tax benefit system.

12. FINANCIALS

12.1 Financial report.

It was resolved that the following report be approved and recorded:

<i>Bank Balances as at 9/1/14:</i>		
HSBC Current a/c - ****9716		£983.56
HSBC Savings a/c - ****9208		£13,437.87
HSBC Special Projects a/c - ****4933		£0.01
HSBC Parish Room Proceeds Current a/c - ****1839		£0.00
HSBC Parish Room Proceeds Savings a/c - ****1847		£14,505.83
HSBC Sawley Small Grants Scheme a/c - ****2224		£2,481.29
Santander Bond		£50,000.00
Skipton Interest on Bond		£1,101.35
Cambridge Building Society - Interest on Bond		£549.64
TOTAL		£83,059.55
<i>Payments to be approved and recorded:</i>		
<i>Payee</i>	<i>Details</i>	
DTMS Ltd	Invoice 5978	£184.50
Iona Taylor	Clerk, November 2013	£263.26
Farm & Land Services Ltd	Sawley Tree Works, Invoice 4008	£384.00
Farm & Land Services Ltd	Grasscutting, Invoice 4007	£234.00
Iona Taylor	Clerk, December 2013	£56.15
Playscheme	Deposit for Rubber Buffer	£72.00
TOTAL		£1,009.41
<i>Receipts to be recorded:</i>		
<i>Received From</i>	<i>Details</i>	
HM Revenue & Customs	VAT 1/11/13 - 30/11/13	£151.75
TOTAL		£151.75

12.2 Donation to Ripon Citizens' Advice Bureau.

It was resolved that a donation of £50 be made to this organisation.

12.3 Donation to Friends of the Nidderdale AONB.

It was resolved that a donation of £33 be made to the Friends of Nidderdale AONB as a membership donation.

12.4 Payments to Clerk.

It was resolved that the Clerk should be paid on a monthly basis, subject to her time and expenses sheets being circulated by e-mail to Councillors for approval prior to a cheque being raised. Payments made in this way will continue to be recorded at each of the Council's ordinary meetings.

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13. PLANNING APPLICATIONS

13.1 Consultations on applications.

- NY/2013/0390/FUL - Installation of modular classroom building on land at Fountains C of E Primary School, Grantley. It was agreed that the Parish Council considers that the new building's colour should be matched to its surroundings so as to reduce the visual impact of the proposals.
- 13/04895/FUL 6.51.54.D.FUL - Conversion and extensions of outbuildings to form larger Ice Cream Parlour at Home Farm, Risplith. It was agreed that the Parish Council has no objections to this application.
- 13/05058/FUL 6.51.31.M.FUL - Erection of single storey and two storey extensions to public house at The Sawley Arms, Sawley. It was agreed that the Parish Council should submit comments in relation to this application noting that the proposed extension encroaches on the 6m wide public sewer easement for maintenance. The possible impact on available car parking area will also be noted.

13.2 Comments on applications sent to Harrogate Borough Council since the last meeting – none.

13.3 Decisions and updates on applications, appeals and enforcement investigations.

<i>Reference</i>	<i>Proposal</i>	<i>Update / Decision</i>
6.51.13.H.FUL 13/00023/HOUSER	Appeal against refusal of permission for erection of a detached garage at Ruffe House, Sawley.	Appeal dismissed.
6.42.67.A.LB 13/03825/LB	Listed building consent for piling works and crack and minor stone repairs to right hand gable wall at West Lodge, Grantley.	Passed

13.4 Harrogate District Core Strategy Review.

It was noted that Harrogate Borough Council is starting a process to review their Core Strategy. This is the central document of their Local Development Plan which governs development in the District.

A first consultation with Parish Councils was considered and responses agreed to the questions being asked. The Council's discussions included the following points:

- There needs to be the ability to have proportionate development in villages.
- Harrogate Borough Council's current settlement hierarchy is not a major issue. The Parish Council accepts that the villages in this parish are in the lower order brackets.
- New developments do not include enough small properties for people in local industry, for example agriculture.
- Developments should therefore seek to achieve the right mix of sizes of housing.
- Wraparound development limits are illogical and too tightly drawn around existing settlements, thereby severely limiting the opportunities for development.

14. NEXT MEETING

The next meeting was confirmed as being on 11th March 2014 at 19.30 hrs in Grantley Village Hall.

15. ITEMS TO BE CONSIDERED AT THE NEXT MEETING – none.

Meeting closed at 20.42 hrs.

These minutes were recorded and prepared by Iona Taylor, Clerk to the Parish Council.

SIGNED: (Chairman)

DATE: